

# **BBB INVESTMENTS**

Accounting and Billing Office  
4200 S. Hulen Suite 425  
Fort Worth, TX 76109  
Office – (817) 731-2875

## **RENTAL APPLICATION INSTRUCTIONS**

Complete the application in its entirety. Missing information will delay the application process.

An application must be completed for each adult that will be on the lease.

Return the application to our office.

Include the forty dollar (\$40) application fee for each applicant with your application(s). The application fee is payable by cashier's check or money order. The application fee is non-refundable. Applications will not be processed without the application fee.

Please call the office if you have any questions. We will be happy to answer your questions and guide you through the application process.

# BBB INVESTMENTS

Accounting and Billing Office  
4200 S. Hulen Suite 425  
Fort Worth, TX 76109  
Office – (817) 731-2875

## RENTAL APPLICATION ACKNOWLEDGMENT

The \$40 application fee per lease applicant is not refundable. It must be paid by cashier's check or money order.

If your application is approved, the rent deposit for the lease must be paid by cashier's check or money order at the time you sign the lease.

If your application is approved, the first month's rent and any extra days prior to the first of the month must be paid by cashier's check or money order at the time you pick up your move-in packet and receive your keys to the house.

I acknowledge that I have read and understand the above.

\_\_\_\_\_  
Signature    Print Name    Date

\_\_\_\_\_  
Signature    Print Name    Date

# App Verification Services, Inc

## RENTAL APPLICATION

ATTACH A COPY OF THE DRIVERS LICENSE FOR EACH APPLICANT

INCLUDE A CASHIER'S CHECK OR MONEY ORDER FOR \$40 APPLICATION FEE  
FOR EACH APPLICANT

Please print neatly

DATE \_\_\_\_\_

LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MIDDLE NAME \_\_\_\_\_ Jr/Sr \_\_\_\_\_

SOCIAL SECURITY # \_\_\_\_\_ DRIVER'S LICENSE/ID # \_\_\_\_\_ STATE \_\_\_\_\_

BIRTHDATE \_\_\_\_\_ HEIGHT \_\_\_\_\_ WEIGHT \_\_\_\_\_ SEX \_\_\_\_\_ EYE COLOR \_\_\_\_\_ HAIR COLOR \_\_\_\_\_

MARITAL STATUS: SGL \_\_\_\_\_ MARRIED \_\_\_\_\_ DIVORCED \_\_\_\_\_ WIDOWED \_\_\_\_\_ SEPARATED \_\_\_\_\_

ARE YOU A U.S. CITIZEN? \_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_

CURRENT HOME ADDRESS \_\_\_\_\_ APT \_\_\_\_\_ CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

YOUR PHONE \_\_\_\_\_ CURRENT MONTHLY RENT/PAYMENT \_\_\_\_\_ DATE MOVED IN \_\_\_\_\_

APT NAME \_\_\_\_\_ MANAGER/OWNER'S NAME \_\_\_\_\_ PHONE \_\_\_\_\_

WHY ARE YOU LEAVING CURRENT RESIDENCE \_\_\_\_\_

PREVIOUS HOME ADDRESS \_\_\_\_\_ APT \_\_\_\_\_ CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

APT NAME \_\_\_\_\_ MANAGER/OWNER'S NAME \_\_\_\_\_ PHONE \_\_\_\_\_

MOVE IN DATE \_\_\_\_\_ MOVE OUT DATE \_\_\_\_\_ RENT/PAYMENT AMT \_\_\_\_\_

HAVE YOU OR YOUR SPOUSE OWNED A HOME? \_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_

YOUR PRESENT EMPLOYER \_\_\_\_\_ ADDRESS \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_ WORK PHONE ( ) \_\_\_\_\_ POSITION \_\_\_\_\_

YOUR GROSS MONTHLY INCOME \_\_\_\_\_ DATE YOU BEGAN THIS JOB \_\_\_\_\_

CURRENT SUPERVISOR'S NAME AND PHONE \_\_\_\_\_

YOUR PREVIOUS EMPLOYER \_\_\_\_\_ ADDRESS \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_ WORK PHONE ( ) \_\_\_\_\_ POSITION \_\_\_\_\_

GROSS MONTHLY INCOME \_\_\_\_\_ DATES YOU BEGAN & ENDED THIS JOB \_\_\_\_\_

PREVIOUS SUPERVISOR'S NAME AND PHONE \_\_\_\_\_

OTHER OCCUPANTS: NAME \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_ SEX \_\_\_\_\_ BIRTHDATE \_\_\_\_\_

SOCIAL SECURITY NUMBER \_\_\_\_\_ DL OR ID CARD NBR \_\_\_\_\_

OTHER OCCUPANTS: NAME \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_ SEX \_\_\_\_\_ BIRTHDATE \_\_\_\_\_

SOCIAL SECURITY NUMBER \_\_\_\_\_ DL OR ID CARD NBR \_\_\_\_\_

(Continued on page 2)

# App Verification Services, Inc

## RENTAL APPLICATION

Please print neatly

LIST ALL VEHICLES TO BE PARKED ON THE PROPERTY BY YOU, SPOUSE OR OTHER OCCUPANTS:

MAKE AND COLOR OF VEHICLE \_\_\_\_\_ YEAR \_\_\_\_\_ LICENSE # \_\_\_\_\_ STATE \_\_\_\_\_

MAKE AND COLOR OF VEHICLE \_\_\_\_\_ YEAR \_\_\_\_\_ LICENSE # \_\_\_\_\_ STATE \_\_\_\_\_

WILL YOU OR ANY OCCUPANT HAVE AN ANIMAL? \_\_\_\_ YES \_\_\_\_ NO—KIND/WEIGHT/BREED/AGE \_\_\_\_\_

HAVE YOU OR ANY OCCUPANT EVER:

YES NO

\_\_\_ \_\_\_ BEEN EVICTED OR ASKED TO MOVE OUT?

\_\_\_ \_\_\_ BROKEN A RENTAL AGREEMENT?

\_\_\_ \_\_\_ DECLARED BANKRUPTCY?

\_\_\_ \_\_\_ BEEN SUED FOR RENT OR PROPERTY DAMAGE?

\_\_\_ \_\_\_ BEEN CHARGED, DETAINED OR ARRESTED FOR A FELONY OR SEX CRIME THAT WAS RESOLVED BY CONVICTION, PROBATION, DEFERRED ADJUDICATION, COURT-ORDERED COMMUNITY SUPERVISION OR PRETRIAL DIVERSION?

\_\_\_ \_\_\_ BEEN CHARGED, DETAINED OR ARRESTED FOR A FELONY OR SEX RELATED CRIME THAT HAS NOT BEEN RESOLVED BY ANY METHOD?

PLEASE EXPLAIN ALL "YES" ANSWERS AND INDICATE THE YEAR, LOCATION AND TYPE OF EACH FELONY AND/OR SEX CRIME.

ANY OTHER INCOME YOU WANT CONSIDERED AS QUALIFICATION \_\_\_\_\_

EMERGENCY CONTACT (SOMEONE OVER 18 NOT LIVING WITH YOU): NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY/STATE/ZIP \_\_\_\_\_

HOME PHONE \_\_\_\_\_ CELL PHONE \_\_\_\_\_

RELATIONSHIP \_\_\_\_\_

IS THIS PERSON AUTHORIZED TO ENTER THE RENTAL PROPERTY IN THE EVENT OF THE DEATH OR ILLNESS OF YOU, YOUR SPOUSE OR YOUR CHILD, IF YOU ARE MISSING OR IN A CORRECTIONAL FACILITY TO REMOVE THE CONTENTS, MAILBOX CONTENTS, GARAGE, STORAGE AREA OR COMMON AREA OR YARD? \_\_\_\_ YES \_\_\_\_ NO

IF YOU ARE SERIOUSLY ILL OR INJURED, YOU AUTHORIZE US TO CALL EMS OR SEND FOR AN AMBULANCE AT YOUR EXPENSE ALTHOUGH WE ARE NOT OBLIGATED TO DO SO.

AUTHORIZATION: I AUTHORIZE BBB INVESTMENTS TO VERIFY BY ALL AVAILABLE MEANS THE ABOVE INFORMATION, INCLUDING REPORTS FROM CONSUMER REPORTING AGENCIES BEFORE, DURING AND AFTER OCCUPANCY ON MATTERS RELATING TO MY LEASE AND INCOME HISTORY AND OTHER INFORMATION REPORTED BY MY EMPLOYER TO ANY STATE EMPLOYMENT SECURITY AGENCY. THIS APPLICATION IS PRELIMINARY ONLY AND DOES NOT OBLIGATE OWNER OR OWNER'S AGENT TO EXECUTE A LEASE.

APPLICANT'S SIGNATURE \_\_\_\_\_

# App Verification Services, Inc

## RENTAL APPLICATION

(To be completed by Owner)

NON-REFUNDABLE APPLICATION FEE \$40.00 PER APPLICANT    TOTAL SECURITY DEPOSIT \$ \_\_\_\_\_    RENT AMT \_\_\_\_\_

ADDRESS OF PROPERTY FOR WHICH APPLICANT HAS APPLIED: \_\_\_\_\_

OWNER/OWNER'S REPRESENTATIVE \_\_\_\_\_

LANDLORD: BBB INVESTMENTS    4200 S. HULEN SUITE 425    FORT WORTH, TX 76109    (817) 731-2875